

# COVID-19 Daily Screening for Employees

Complete this screening daily before reporting to work on campus or a UNI leased property

## Do you currently have any of the following symptoms:

fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting or diarrhea?

**YES**

### DO NOT REPORT TO WORK

If the answer to the question above is YES, you should not report to work. Please contact your supervisor as soon as possible to notify them that you will not be reporting to work today based on the results of this self-assessment.

Please contact [hrs-leaves@uni.edu](mailto:hrs-leaves@uni.edu) for information about leave options.

**NO**

Have you potentially been exposed to COVID-19? A potential exposure means being a household contact or having close contact within 6 feet of an individual with confirmed or suspected COVID-19. The timeframe for having contact with an individual includes the period of time of 48 hours before the individual became symptomatic.

**YES**

### DO NOT REPORT TO WORK

If the answer to the question above is YES, you should not report to work. Please contact your supervisor as soon as possible to notify them that you will not be reporting to work today based on the results of this self-assessment.

**You may be able to return to work after safety precautions are put in place.**

Please contact [hrs-leaves@uni.edu](mailto:hrs-leaves@uni.edu) for information about leave options.

**NO**

If the answer to all the questions above is **NO**, report to work and sign the screening sheet.