

## **COVID-19 Certification of Hazard Assessment**

*This written certification is drafted to comply with 29 CFR § 1910.132(d)(2), which requires the university to verify that a workplace hazard assessment has been performed through a written certification that identifies the workplace evaluated; the person certifying that the evaluation has been performed; the date of the hazard assessment; and identifies the document as a certification of hazard assessment.*

**Employer:** The University of Northern Iowa  
**Date of Assessment:** 5/27/2020  
**Person Certifying the Evaluation:** Joseph Rayzor, University Safety Officer  
**Workplaces Evaluated:** UNI Campus

Under 29 CFR § 1910.132(d)(1), the University of Northern Iowa is required as an employer to assess the workplace to determine if hazards are present, or are likely to be present, which necessitate the use of personal protective equipment (PPE).

This assessment applies to all campus employees with the exception of employees in health care delivery, custodial services, public safety, and direct client services (e.g. athletic trainers, [speech and hearing clinicians](#)) or departments with unique operational needs that create their own hazard assessments. None of the employees outlined in this assessment are employed in high exposure risk jobs or very high exposure risk jobs as defined by the Occupational Safety and Health Administration and Health and Human Services.

### **Lower Exposure Risk Jobs**

*Lower exposure risk jobs* are those that do not require contact with people known to be, or suspected of being, infected with COVID-19 nor frequent close contact with (i.e., within 6 feet of) the general public. Workers in this category have minimal occupational contact with the public and other coworkers.

*Lower exposure risk jobs* at the University of Northern Iowa include faculty (online instruction only during the summer of 2020), office employees, lab employees, residence life employees, and trades staff.

The following controls will be put in place for *lower exposure risk (caution) jobs*:

- **Engineering Controls**
  - Additional engineering controls are not required.
- **Administrative Controls**

- Employees will complete UNI's COVID-19 safety training.
- Employees must conduct a [daily self screening](#) before coming to work.
- Signage will be posted on campus that [promotes everyday protective measures](#) and describes how to [stop the spread of germs](#) (such as by [properly washing hands](#) and [properly wearing a cloth face covering](#)).
- Supervisors will follow [UNI's Protocols](#), which provides procedures for removing ill employees from the workplace, keeping individuals informed about COVID-19, minimizing face-to-face contact, social distancing techniques, and employee health resources.
- Custodial teams will routinely clean and disinfect high touch public surfaces.
- **Personal Protective Equipment (PPE)**
  - Additional PPE is not required. Workers should continue to use the PPE, if any, that they would ordinarily use for other job tasks.
- **Other**
  - All employees who are able are expected to wear cloth face coverings in shared spaces (i.e. hallways, restrooms, common spaces) where other social distancing measures are difficult to maintain. All employees are being provided one free face covering courtesy of the university.

### **Medium Exposure Risk Jobs**

*Medium exposure risk jobs* include those that require frequent and/or close contact with (i.e., within 6 feet of) people who may be infected with SARS-CoV-2, but who are not known or suspected COVID-19 patients. As there is ongoing community transmission in Black Hawk County, workers in this category may have contact with the general public (transaction counters, retail establishments).

*Medium exposure risk jobs* at the University of Northern Iowa include front facing bookstore, dining, catering, and clerical employees, as well as employees responsible for cleaning and disinfecting public surfaces not usually treated by custodial services. Faculty, office employees, lab employees, residence life employees, and trades staff, who have more than minimal contact with the public and other coworkers are also included.

The following controls should be put in place for *medium exposure risk jobs*:

- **Engineering Controls**
  - Install physical barriers, such as clear plastic sneeze guards, where feasible. Contact Jeffrey Van Gelder, UNI Warehouse, extension 32451, for additional information.
- **Administrative Controls**
  - Employees must conduct a [daily self screening](#) before coming to work.
  - Employees should complete UNI's COVID-19 safety training.

- Supervisors will follow [UNI's Protocols](#), which provides procedures for removing ill employees from the workplace, keeping individuals informed about COVID-19, minimizing face-to-face contact, and worker health resources
- Signage will be posted on campus that [promotes everyday protective measures](#) and describe how to [stop the spread of germs](#) (such as by [properly washing hands](#) and [properly wearing a cloth face covering](#)).
- Custodial services will routinely clean and disinfect high touch public surfaces.
- Routine cleaning and disinfecting for items generally not cleaned and disinfected by custodial services.
  - Develop a [cleaning and disinfecting plan](#)
  - Employees who will be cleaning and disinfecting for COVID-19 must complete COVID-19 cleaning and disinfecting training.
  - Employees who have completed COVID-19 cleaning and disinfecting training will clean and disinfect high touch surfaces frequently with products that meet [EPA disinfection criteria](#).
  - Employee's may need to wear additional personal protective equipment depending on the setting and disinfectant product they are using. For each product in use, consult and follow the manufacturer's instructions for use.
  - Routine cleaning and disinfecting does not include cleaning suspected or confirmed COVID-19 contaminated areas. In these instances contact Facilities Management, Jonathan Butler, ext. 36827..
- **Personal Protective Equipment**
  - Workers should continue to use the PPE, if any, that they would ordinarily use for other job tasks.
- **Other**
  - All employees who are able are expected to wear cloth face coverings in shared spaces (i.e. hallways, restrooms, common spaces) where other social distancing measures are difficult to maintain. All employees are being provided one free face covering courtesy of the university.

This assessment replaces the university's last COVID-19 Hazard Assessment completed on April 8, 2020.

In reaching the decisions made in this assessment the university reviewed materials from the [Centers for Disease Control and Prevention](#), [Iowa Department of Public Health](#), [Occupational Safety and Health Administration](#), and [Health and Human Services](#).

Name of Person Certifying the Assessment

Joseph Rayzor, University Safety Officer