

COVID-19 KIT

University of Northern Iowa®

All departments are scheduled to receive a kit of parts relating to safely reopening campus. Each kit will contain the following items:

- 2 Transaction Counter Dividers with cleaning instructions (building services will clean the transaction counter dividers twice a week)
- 2 Large Floor Stickers for 6’ social distancing to be placed at the department discretion in front of their reception area (*contact Zach Baethke at zach.baethke@uni.edu or 3-6844 to set up a time for the UNI Sign Shop to install your floor stickers*)
- 2 Small Stickers for 6’ social distancing to be placed on the transaction counter dividers
- 1 Sanitizer Station (*includes a desk mounted stand and hand sanitizer dispenser*) for the main office area
- 1 Bottle of Purell cleaning spray to be used by employees to clean their individual office spaces
- 2 Packages of Terri Towels to be used by employees to clean their individual office spaces
- 1 16.9 oz bottle of hand sanitizer for each full time employee
- 1 Laminated Prevention Measures Poster (*to be posted in an area visible to employees*)
- 1 Laminated How to Properly Use a Mask Poster (*to be posted in an area visible to employees*)
- 1 Laminated Stop the Spread of Germs Poster (*to be posted in an area visible to employees*)

If additional items are desired, please contact David Oesterle, UNI Environmental Health and Safety, extension 3-7491, for a separate hazard assessment.

Items will be delivered to departments as they become available.

Department Name _____

Delivery Date _____

The following items are included in this delivery:

QTY	ITEM
_____	Transaction Counter Dividers
_____	Large 6’ Social Distancing Floor Stickers
_____	Small 6’ Social Distancing Stickers
_____	Sanitizer Station
_____	Purell Cleaning Spray
_____	Terri Towels
_____	16.9 oz bottle of hand sanitizer
_____	Prevention Measures Poster
_____	How to Properly Use a Mask Poster
_____	Stop the Spread of Germs Poster